

## Horse Racing License Application Checklist – For Year 2020

**Please check your application to be sure it is complete before mailing!** An incomplete application may be returned to you and may cause you to be INELIGIBLE TO PARTICIPATE until the required information is provided. Additional applications are also available online at: [www.ohrc.org](http://www.ohrc.org).

**You are not licensed until a receipt is written by the OHRC and your application is not in a pending status.** At which time the date on the license receipt is the official effective date of licensure. A license badge can be issued at the racetrack license office, at a later date if necessary. The badge is not necessary unless you are working on the racetrack grounds, or are entering a restricted area (such as the barn area).

**IMPORTANT: Some license types require steward approval prior to licensure.** Please check with an OHRC license office if you are unsure of the requirements for the license in which you are applying.

### GENERAL REQUIREMENTS

- Answer all questions/sections. If the question/section does not apply to you, state none, or not applicable.
- Owners must name a Trainer who is currently licensed.
- ALL applicants must answer YES or NO to the Worker's Compensation question.
- Obtain all required signatures such as your employer at the racetrack, if applicable.
- All applicants must read and sign the compliance statement.
- All applicants must complete the Affidavit Verifying Lawful Presence in the U.S. if the applicant will be in the U.S. during the license period. If the applicant will not be in the U.S. during that time, please note this in the margin of the affidavit instead.
- Enclose the proper fee(s) for licensure. See page 2 for fee chart. No credit cards. Please do not mail cash.

### FINGERPRINT REQUIREMENTS

**You must submit 2 completed OHRC fingerprint cards and the \$41 processing fee if you are UNDER the age of 70 years AND:**

- a new applicant, never licensed in Oklahoma, **OR**
- a renewing applicant who has not provided fingerprint cards after 2016.

**You must submit the \$15.00 name-check processing fee instead of fingerprinting if you are OVER the age of 69 years AND:**

- a new applicant, never licensed in Oklahoma, **OR**
- a renewing applicant who has not provided the name-check fee after 2016.

### MULTIPLE OWNERSHIP REGISTRATION REQUIREMENTS

**A Multiple Ownership Registration form must be completed by its MANAGING OWNER who:**

- conducts race operations involving more than one ownership interest (including husband and wife); **OR**
- conducts race operations under a fictitious name (a name other than the name of an individual real person(s) such as stable name, corporation, business or company name, syndicate, estate, trust, etc.)

All persons must be individually licensed as OHRC Owners before a Multiple Ownership Registration can be processed. All Multiple Ownership Registrations are filed on an ANNUAL basis and expire December 31<sup>st</sup> of the year filed.

### PLEASE DIRECT ANY INQUIRIES TO THE FOLLOWING LICENSE OFFICES

REMINGTON PARK LICENSE OFFICE • One Remington Place - BUILDING B, Oklahoma City, OK 73111 • (405) 419-4441

WILL ROGERS DOWNS LICENSE OFFICE (*Seasonal*) • PO Box 160, Claremore, OK 74018 • (918) 283-8889

FAIR MEADOWS LICENSE OFFICE (*Seasonal*) • PO Box 4735, Tulsa, OK 74159 • (918) 376-6087

OHRC MAIN LICENSE OFFICE • 2800 N Lincoln Blvd, Suite 220, Oklahoma City, OK 73105 • (405) 943-6472

# LICENSE FEES

LICENSE TYPE	ANNUAL	TRIENNIAL
Owner (age 16 & older) Owner/Trainer Trainer Jockey Veterinarian Blacksmith	50.00	120.00
Owner (under age 16) Owner/Assistant Trainer Apprentice Jockey Assistant Trainer Vendor Racing Official Jockey Agent Authorized Agent Authorized Agent Bloodstock Agent Track Management	50.00	NOT AVAILABLE
Groom/Hotwalker Pony Rider Exercise Rider Vendor Employee Organization Employee Vendor Employee Horse Industry Representative	25.00	NOT AVAILABLE
MULTIPLE OWNERSHIP REGISTRATION (Partnership, Husband & Wife, Stable Name, Corporation, Estate, Trust Syndicate, etc.	10.00	NOT AVAILABLE
Civic Organization Fair Meet Organization Employee	10.00	NOT AVAILABLE

**+ \$41.00 Fingerprint Processing Fee, or \$15.00 name-check fee, when applicable.**

**MAKE CHECKS PAYABLE TO: OHRC**